

## LiveStor and ACS Automatic Backup

### Frequently Asked Questions

#### ***How does LiveStor correlate with the ACS Automatic Backup program?***

The combination of the ACS Automatic Backup and LiveStor programs can provide a completely automated remote backup storage solution for your ACS data. With the ACS Automatic Backup program, you can establish and maintain a schedule for making regular backups of your ACS data. With LiveStor, you can store the backup files of your ACS data created with the ACS Automatic Backup remotely to ensure that it can be recovered in the event of hard drive failure, theft, or other such disasters. Both the Automatic Backup program and LiveStor can be scheduled to run automatically. This means that outside of normal office hours and without manual intervention, you can routinely create and transfer your ACS backup files off-site.

#### ***Can LiveStor be configured to correlate with the non-automated version of the ACS Backup program?***

Yes, you can configure LiveStor to transfer backup files created with the non-automated version of the ACS Backup program to remote servers. To configure LiveStor to transfer backup files manually created with the ACS Backup program, you should first create or designate a specific folder on your local machine or network drive for ACS backups. Next, as you manually create backup files with the ACS Backup program, select the predetermined folder as the location in which to place your backups. Once you have designated the location to place your backup files, you can set up a job in LiveStor to routinely move the contents of the backup folder to the remote servers. Please ensure that you select the same folder that you currently store ACS backup files to as you set up the job in LiveStor. Please note that you will need to routinely make backups of your data to the local or network drive. Additionally, the LiveStor machine must be powered on, and not in Standby or Hibernate mode, in order for the scheduled job to be processed.

#### ***Does LiveStor only store backup files of ACS Data?***

No, the basic purpose of LiveStor is to accept data in any format and store the data on a remote server. However, it is recommended that you only back up data files, not program or system files.

### ***Are there any additional files I should store remotely other than ACS backups?***

LiveStor provides a remote storage solution for all of your valuable data files, not just your ACS backup files. LiveStor could be your solution for storing non-ACS documents, spreadsheets, graphics, music, or any other type of data file.

LiveStor can also provide a storage solution for ACS picture files. Due to file size, graphic and picture files are not included in backup files created with the ACS Automatic Backup program. Additionally, if using the ACS Backup program you may be choosing to omit picture files. While selecting to exclude picture files may limit the size of daily backups, it could also potentially be putting your picture files at greater risk. LiveStor can provide a solution for off-site storage of your picture files.

### ***How do I schedule LiveStor to backup my ACS backups to a remote server?***

The key to successfully scheduling LiveStor to backup your ACS backups is to choose the correct location of your ACS backups. Whether you are using the ACS Automatic Backup program, the ACS Backup program, or another system to routinely backup your files, we suggest that you create or designate a specific folder to store your backup files. Additionally, we suggest for you to ensure that this folder reside in a location that is separate from the ACSNET or WINACS directory structure. Once you have designated the location to place your backup files, you can set up a job in LiveStor to routinely move the contents of the backup folder to the remote servers by following the procedures outlined in the LiveStor Service Center Users Guide for adding and scheduling jobs.

<p><b>Note</b> – When selecting a location for your backup files, we recommend that you do not select the Acsnet\backup folder. The Acsnet\backup folder is used internally with ACS programs during version updates, and does not provide a secure location for your ACS backup files.</p>
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### ***How can I create a completely automated system of ACSW backup files?***

The combination of the ACS Automatic Backup and LiveStor programs can provide a completely automated remote backup storage solution for your ACS data. To create a completely automated system of ACSW backup files, you should first install the ACS Automatic Backup program on your computer from the ACS 7.0 Update or Install CD. Next, configure the Automatic Backup program to routinely create backup files of your ACS data according to the frequency and location of your choosing. We strongly recommend that you do not store your backup files in the Acsnet or Winacs directories.

Once you have configured the Automatic Backup program, install LiveStor on the same computer that you installed the ACS Automatic Backup program on, or on a computer with access to the directory that you designated for the Automatic Backup program to store backup files to. Next, set up a job in LiveStor to move the backups from the designated directory to our remote servers. You can also set up additional jobs to move files such as pictures, graphics, documents, or music files to the remote locations as well.

**Note** – Due to the fact that LiveStor is not designed to move or store open files, when configuring LiveStor scheduled jobs for ACS backup files, please ensure to schedule jobs to begin after the completion of the schedule that you configured for the ACS Automatic Backup program.

Once you have installed and configured the ACS Automatic Backup and LiveStor programs, please make sure that your computer is powered on, not in Hibernate or Standby mode, and that the ACS Automatic Backup program is currently active. In the event that the ACS Automatic Backup program is closed, you should restart the computer so that it becomes active prior to running your LiveStor scheduled jobs.

***I want to create and store regular ACS backups using LiveStor, but I only want to remotely store a selected number of these backups. How can I automate this process with ACS and LiveStor?***

It is important to establish a successful backup strategy that includes off-site storage. Additionally, off-site storage should never limit your plans for frequent data backups. Performing a daily backup of your data files is one of the most important computer-related tasks that you should complete. You can configure the ACS Automatic Backup program to provide regular backups, while at the same time using LiveStor to designate which of the backups are stored on LiveStor servers.

There are several approaches you can take to implement and automate the process of creating backup files of your data using the ACS Automatic Backup program, and then storing them remotely using LiveStor. However, in order to create as many ACS backup files as you want, select which files are to be uploaded with LiveStor, and maintain automation throughout the process, we recommend the following summarized procedure:

1. Install the ACS Automatic Backup program on two of your ACS workstations. The ACS Automatic Backup program can be installed from the ACS 7.0 Update or Install CD.
2. Configure one of the two workstations to store backup files created with the ACS Automatic Backup program to a local folder. You should configure this workstation to create backup files of your data using the ACS Automatic Backup program on a schedule for local storage. For example, you can select to create and store backup files to your local workstation on a daily basis.
3. Configure the second workstation to store backup files created with the ACS Automatic Backup program to a separate location. You should configure this workstation to create backup files of your data using the ACS Automatic Backup program on a schedule for remote storage. For example, you can select to transfer and store backup files from this workstation to our remote servers on a weekly basis.
4. Set up a LiveStor scheduled job to transfer the copies of the backup files from the second workstation to our remote servers.

**Note** – Due to the fact that LiveStor is not designed to move or store open files, when configuring LiveStor scheduled jobs for ACS backup files, please ensure to schedule jobs to begin after the completion of the schedule that you configured for the ACS Automatic Backup program.